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Note: this service is provided by tech support

1. Fill in a file by your requisites as shown here [request.xml](#)

2. Sign the file filled by your requisites.

The signature must be not attached but separate, as depicted here:

<http://cryptoarm.ru/elektronnaya-podpis-dlya-dostupa-k-reestru-zapreshennih-saitov>

you must to check: create a signature in a separate file.

Use DER encoding.

Note:

" - you must to check on: create a signature in a separate file. "

The signature only, without the original file, must be placed to the additional file.

3. Check the signed request here [Signature verification](#), please select: digital document - digital signature, detached, in PKCS#7 format.

4. Send the signed request and the list of e-mail addresses to send notifications with loaded files to servicedesk@it-grad.ru.

5. The signed request is set up in clouds. The loaded data (as tgz file) are sent to provided e-mails 4 times per day. Please notify servicedesk@it-grad.ru in case the system does not send files with loads of Federal Supervision Agency for Information Technologies lists for more than 12 hours.

Note! You are responsible for renewal of the request file. Carefully notice when the next signed request is required.