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# How to create a signed EDS request

**Note: this service is provided by tech support**

1. Fill in a file by your requisites as shown here [request.xml](#)

2. Sign the file filled by your requisites.

**The signature must be not attached but separate, as depicted here:**

<http://cryptoarm.ru/elektronnaya-podpis-dlya-dostupa-k-reestru-zapreshennih-saitov>

you must to check: create a signature in a separate file.

Use DER encoding.

**Note:**

" - you must to check on: create a signature in a separate file. "

The signature only, without the original file, must be placed to the additional file.

3. Check the signed request here [Signature verification](#), please select: digital document - digital signature, detached, in PKCS#7 format.

4. Send the signed request and the list of e-mail addresses to send notifications with loaded files to [servicedesk@it-grad.ru](mailto:servicedesk@it-grad.ru).

5. The signed request is set up in clouds. The loaded data (as tgz file) are sent to provided e-mails 4 times per day. Please notify [servicedesk@it-grad.ru](mailto:servicedesk@it-grad.ru) in case the system does not send files with loads of Federal Supervision Agency for Information Technologies lists for more than 12 hours.

**Note! You are responsible for renewal of the request file. Carefully notice when the next signed request is required.**